

Metropolis of Atlanta
Southeastern Federation of Greek Orthodox Choirs and Musicians
Patriarch Athenagoras I Award
NOMINATION FORM

In order to send committee members copies of the nominations to review, all nominations must be post-marked
NO LATER THAN MAY 29, 2009

The nomination form must be signed by the director of the local OR the parish priest.

Nominee

Category

Parish of Nominating Choir

Phone

City/State

Zip Code

Name of Contact Person submitting Nomination Phone

Address

FAX number

City/State

Zip Code

Choir Director or Parish Priest Signature

Send completed material including Biographical Data Cover Sheet

1. Regional Contributions
2. Local Contributions
3. Federation Activities
4. Special Achievements/ Awards /Contributions

To: Stanley Evdemon
Athenagoras Award

**9216 Estate Cove Circle
Riverview, Florida 33578**

**Metropolis of Atlanta
Southeastern Federation of Greek Orthodox Choirs and Musicians
Patriarch Athenagoras I Award
Stanley Evdemon, Chairman**

Southeastern Federation of Greek Orthodox Choirs and Musicians
and the
National Forum of Greek Orthodox Church Musicians

**PATRIARCH ATHENAGORAS MEDAL
FOR METROPOLITAN SERVICE**

**Metropolis of Atlanta
Southeastern Federation of Greek Orthodox Choirs and Musicians
Patriarch Athenagoras I Award**

NOMINEE'S BIOGRAPHICAL DATA COVER SHEET

Nominee

Category

Address

Phone

City/State

Zip Code

Parish

City/State

Metropolis of Atlanta
Southeastern Federation of Greek Orthodox Choirs and Musicians
Patriarch Athenagoras I Award
Committee Guidelines 2009
Stanley Evdemon, Chairman

1. A letter with the nomination form and biography data cover sheet enclosed is sent to each priest and choir director in the Metropolis for nominations. The deadline for nominations is eight weeks preceding the conference. If nominations are not received by the deadline date, awards will not be presented.
2. A copy of the application shall be sent to the Keynotes editor for publication in the Spring Issue.
3. It may be necessary to send a SFGOCM postcard or letter to the priest and choir director if there has not been a timely response of nominations.
4. The Selection Committee shall be composed of five members; always an uneven number. The committee members shall excuse themselves from voting for a nominee from their own parish. The previous year's recipients may be asked to serve as well as members from active Federation choirs. It is advisable to avoid asking the same people to serve each year. The president will be available at the conference in the event there are extenuating circumstances.
5. Copy of the form and guidelines are sent to each member of the Award's Selection Committee prior to the selection date. This would enable the committee to review the nominations prior to the conference with a conference call. Up to three (3) recipients may be selected.
6. A report shall be presented at the Executive Board meeting, held just prior to the conference, and at the general meeting. Names of the nominees are confidential, especially those who are nominated and not selected. The report may include the names of the committee and how many nominations have been received. The President or designee shall be consulted should there be any questions from the committee or chairman. If the chairman cannot attend the choir conference, he/she may appoint a designee from the committee to present the report. At the conclusion of the committee conference call meeting, all documents shall be returned to the chairman.
7. All nominations and supporting documents shall be placed in the Federation Archives/Library in order to maintain a historical record.
8. The medals shall be requested from Dean Limberakis, National Forum Athenagoras Chairman, no later than three (3) weeks prior to the conference.
9. The award(s) shall be presented in church following the Divine Liturgy of the conference. The chairman or designee shall offer a brief biography prior to announcing each of the awardees. If a Bishop or Metropolitan is present, he is given the medal and places the medal on the recipient. If hierarchy is unable to attend, the host priest shall present the honors.
10. A report of the recipients with a brief biography of each shall be sent by the Federation President to Dean Limberakis and Vicki Pappas, National Forum President, immediately following the conference.
11. An article announcing the recipients shall be sent to the President and the Keynotes editor and the webmaster for the Fall Issue. It will include their parish and city/state.
12. The committee chairman shall send a letter to the Metropolitan suggesting a congratulatory letter to each recipient. The chairman should include a name, address, name and address of home parish and a brief biography of each recipient.
13. Any expenses incurred for postage, copying, and telephone charges should be submitted to the SFGOCM treasurer for reimbursement within 60 days. SFGOCM stationery is available through the Federation Library.